



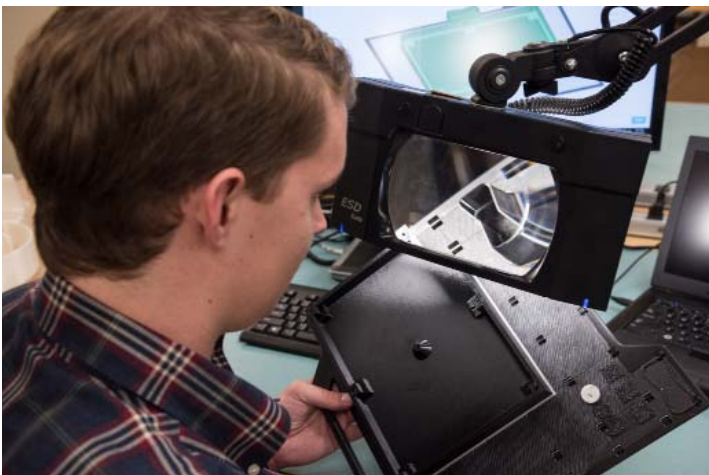
2019 - 2020

WORK FORCE DEVELOPMENT

A guide to
EMPLOYER
and WORKER
Education and
Training resources
in VENTURA COUNTY

IN THIS GUIDE

- Resources for customized training within companies
- Access to government subsidies for training your employees
- Information on how to start an apprenticeship program to create a pipeline of internal talent
- Information on the benefits of apprenticeship programs
- Resources for employee recruitment
- Access to government subsidies for wages, job creation, and company expansion
- Information on education and training at your local community colleges and adult schools
- Information on how to give input on skills needed in educational programs at your community colleges



What are my
**WORKFORCE
DEVELOPMENT
RESOURCES?**

WHERE can I
find them?

Employers across Ventura County are experiencing a shortage of talent leading to a distressed production environment. Skilled workers and training resources are imperative to successful business outcomes, and providing these resources for industry is a top priority in Ventura County.

“ Connecting with workers through the AJCC and the community college has allowed us to expand capacity and serve our customer needs better. Costs for employee training was covered by WIOA and I was able to successfully grow my business with the help of some wage subsidies too. I’ve added jobs and increased our productivity, which has made my bottom line look a lot better. ”



YOUR LOCAL RESOURCES

Ventura County offers several resources for employers and workers that provide free education and training for qualified candidates. These resources can also assist with recruitment and placement and facilitate the process of registered apprenticeships for employers and workers.

Short-term Education and Training:

Up-skilling workers can be achieved through short-term training that includes stackable credentials, creating a fluid system for those entering employment or for those currently employed. This guide provides contact information and descriptions of the primary career and technical training opportunities in the county for adult workers.

Recruitment/Job Placement:

This guide will connect you with the local government agencies, community colleges, and adult schools that provide a venue for recruitment for employers or job placement for workers.

Registered Apprenticeships:

A registered apprenticeship involves full-time employment with a set educational path. For every year that an individual is in a registered apprenticeship program, they are required to work 2,000 hours and participate in 144 hours of formal education. The formal education can occur at your local community college or adult school. There are over 3,000 federally approved occupations for registered apprenticeships and they all may be set up for incumbent workers already with your company or for new, entry-level trainees. Occupations range from manufacturing and accounting to culinary and agriculture. This guide will connect you with the resource to set up a registered apprenticeship at your company. If you are an individual looking to participate in a registered apprenticeship, this guide will direct you to the appropriate community resource.

Economic Development Collaborative Of Ventura County:

At the EDC-VC, we work hard to make sure our area businesses stay at the leading edge of their industries to create a more successful and productive community for all. We offer a wide range of training resources aimed at helping businesses of all sizes and types maintain a highly skilled workforce. Our goal is to provide the services Ventura County businesses need so they can continue to thrive right here in their own local communities. Part of that goal is to help businesses identify available employee training resources to ensure their workers have the training they need to stay competitive and productive.

Custom Training/ CA State ETP Program:

When a company requires unique training for internal employees, the community college system, state and federal resources are available to help develop and subsidize the costs for these needs. The Ventura County Community College District Economic & Workforce Development Division (VCCCD EWD) can provide detailed consultation on training design and deliver professional instruction tailored to your technical, supervisory, or entry level needs. Instruction is available for Hospitality, Healthcare, Agricultural, Manufacturing and small business sectors. Training is offered in English and Spanish.

TOPICS:

- Performance Management
- Business Communications
- Supervisory Academies
- Leadership Academies
- Cyber Security
- Computer Networking (CCNA)
- Microsoft Office
- Technical Entry and Mid-level Training for Manufacturing and Agriculture
- Customized Requests

These training programs can be fully or partially funded through the California State Employer Training Panel and are available through VCCCD EWD. America's Job Center of California is also able to fund customized training for employees earning a minimum of \$16.16/hr. Employer representatives are available at the Oxnard and Simi Valley centers.

Ventura County
Community College District
Economic & Workforce Development
Dr. Alexandria Wright, Director
805-652-5516
Awright1@vcccd.edu



Economic Development Collaborative -
Ventura County
Bruce Stenslie, Executive Director
(805) 384-1800
Bruce.Stenslie@edc-vc.org



What are my
**GOVERNMENT
RESOURCES** for
TRAINING, RETENTION
and EXPANSION of
my business?

Your local AJCC (America's Job Center of California) in Oxnard houses employer consultants who can walk you through resources available to you at no cost.

- Public funding to pay for your internal training needs
- Public funding to partially subsidize wages
- Access to worker recruitment

“ I was desperate for employees and needed reliable people who could show up on time. The Community College worked with me to find the right fit from recent graduates. They also connected me to the AJCC so that I could take advantage of subsidies for internal, custom training needs to keep our employees up to date with current technology. ”



GOODWILL OF VENTURA AND SANTA BARBARA RESOURCES

Job Placement
Work Readiness
Training
Veterans Resource
Center

Location:

130 Lombard, Oxnard
(805) 981-0130

WORKFORCE INNOVATION & OPPORTUNITY ACT LOCAL RESOURCES

Workforce Development Board of Ventura County

The Workforce Development Board of Ventura County administers the distribution of federal Workforce Innovation and Opportunity Act Resources (WIOA) funds that are allocated through the State of California to Ventura County. Through the effective use of federal funds and strong private and public-sector partnerships, WDB-supported programs include:

- Quality workforce development services at no cost to job seekers and employers
- Opportunities for training a diverse workforce
- Outreach to raise awareness and engagement on workforce issues
- Sector committees working to create a comprehensive, high-quality workforce development system by aligning key industries, education, and economic development

www.workforceventuracounty.org

Workforce Innovation & Opportunity Act Local Resources

The Workforce Innovation & Opportunity Act of 2014 updated the federal funding stream out of the U.S. Department of Labor for employer resources and employment services for individuals. This funding may be used to:

- Subsidize custom training for employers
- Assist in recruitment
- Subsidize wages for up to six months
- Facilities and coordination of interviews

WIOA resources are available at the America's Job Center of California which has two locations in Ventura County (see below) and is overseen by the Workforce Development Board of Ventura County and Human Services Agency.

America's Job Center of California (AJCC)

EMPLOYERS

The two AJCC's in Ventura County provide easy access to employers for employee recruitment, customized training, business development and transition. AJCC staff also provide referrals to economic and community resources that support business expansion and retention.

Contact an AJCC employer representative at:

West Oxnard- American Job Center of California
2901 N. Ventura Road 3rd floor | Oxnard, CA 93036
(800) 500-7705
e-mail: hsa-employment-srvcs-info@ventura.org

East County - American Job Center of California
2900 Madera Road | Simi Valley, CA 93065
(800) 500-7705
e-mail: hsa-employment-srvcs-info@ventura.org

Employer Resources

Training

- Customized subsidized training
- Wage assistance
- Connection to on-the-job training and registered apprenticeship programs

Job Seekers

America's Job Center of California (see above for AJCC locations and contact) is a direct link to resources that help adult and youth job seekers choose and pursue careers. Services are available at no cost for those seeking work, including laid-off workers, formerly self-employed workers, and those re-entering the workforce.

Job Search Resources

- Help with resumes and interviewing
- Job search tips, Online job banks, career workshops
- On-the-job training
- Training resources for professional certifications & licenses
- Use of computers, printers and fax machines

Career Path Guidance

- Job listings and employer information
- Create and post resumes Online
- Career research tools
- Skills and other assessment tools
- Online learning resources
- Access to unemployment insurance benefits
- Financial aid information
- Veterans job seeker services
- Disabled job seeker services
- Older workers services

Workers may also qualify for subsidized training and education if they are income eligible.

CalJOBS

CalJOBS is a comprehensive employment services website, providing free Online services for employers and job seekers. Resources are available to help employers recruit and screen candidates, learn about training options, and find information on regulations, labor law, competitive salaries and much more.

www.caljobs.ca.gov/vosnet/Default.aspx



What do my
**LOCAL
EDUCATIONAL
AGENCIES**
have to offer?

Community Colleges and Adult Schools have Career Technical Education and training programs that can help fill your labor needs.

YOUR LOCAL AGENCIES

- Ventura College
- Oxnard College
- Moorpark College
- Ventura Adult and Continuing Education
- Simi Institute for Careers & Education
- Oxnard Adult School
- Conejo Valley Adult Education
- Fillmore Adult School
- Moorpark Adult School
- Ojai Adult School
- Santa Paula Adult School

“I have been recruiting from the Adult Schools for years and the quality of workers has been impeccable. I have also recently recruited through the community college using an apprenticeship model and have been impressed with the proficiency and work ethic displayed by the students. The apprenticeship model is allowing me to plan for worker turn over and retirements in away I could never have done before.”

**WHY GET INVOLVED
WITH YOUR LOCAL
SCHOOLS?**

WE NEED YOUR INPUT - only you can advise your schools on in-demand and emerging skill needs.

- With your direction, schools are able to identify what fields of study to focus on and how to align education with occupational options in Ventura County.
- Student recruitment through job placement offices
- Opportunity to provide input on new career and technical education programs



VENTURA COUNTY ADULT EDUCATION CONSORTIUM COMMUNITY COLLEGE DISTRICT

The Ventura County Community College District is a public community college district serving residents in Ventura County. The District's three colleges - Moorpark, Oxnard, and Ventura - offer programs for transfer to four-year colleges and universities, occupational and vocational training, basic skills instruction, as well as economic and workforce development programs. As stated in the District's Strategic Plan, the Colleges and District Administrative Center support workforce and economic development in Ventura County by:

- Providing training and skill development for both incumbent and new workers for existing jobs;
- Supporting the creation of new jobs by serving as an educational resource to help attract new businesses/employers to the area; and
- Evaluating, maintaining, and improving existing and establishing new relationships with private, governmental, and educational agencies and institutions, which will set the stage for collaboration.

Recruitment & Advisory Boards

For connecting with individuals for full-time employment or internships, for connectivity to instructional advisory boards, employers may contact the following personnel:

Ventura College Dean of Career & Technical Education

Debbie Newcomb, Felicia Duenas 805-289-6430

Moorpark College Dean of Career & Technical Education

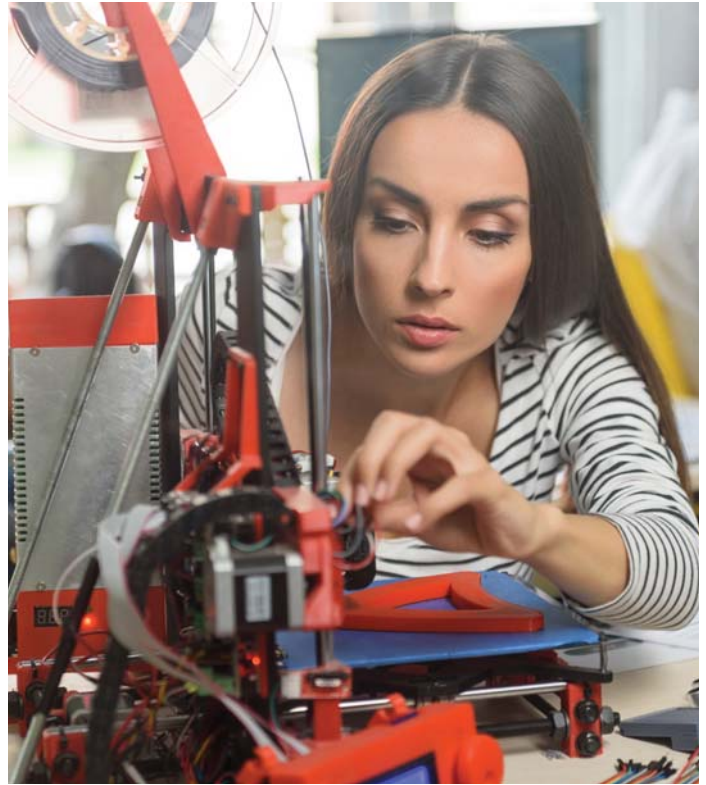
Mary Rees 805-553-4616

Oxnard College Dean of Career & Technical Education

Interim Dean - 805-986-5824

District Economic & Workforce Development

Dr.Alexandria Wright - Awright1@vcccd.edu - 805-652-5516



Training

For workforce development and custom training needs, employers may contact the following personnel:

District Economic & Workforce Development

Dr.Alexandria Wright

Awright1@vcccd.edu

805-652-5516

Registered Apprenticeships

Registered Apprenticeships offer an opportunity for full-time employment with a set educational path for the duration of the apprenticeship. Over 3,000 occupations have been approved by the U.S. Department of Labor. There are benefits for employers and workers including subsidized wages, accelerated depreciation on equipment, and tuition assistance for qualified candidates.

For information on how to start a registered apprenticeship, employers may contact the following personnel:

District Economic & Workforce Development

Dr.Alexandria Wright

Awright1@vcccd.edu

805-652-5516



VENTURA COUNTY ADULT EDUCATION CONSORTIUM **ADULT SCHOOLS**

Adult Schools within the Ventura County Adult Education Consortium, are public schools that provide adults in Ventura County with all of the following:

1. Elementary and secondary basic skills, including classes required for a high school diploma or high school equivalency certificate
2. Classes and courses for immigrants eligible for education services in citizenship and English as a second language and workforce preparation classes in basic skills
3. Education programs for adults with disabilities
4. Short-term career technical education programs with high employment potential
5. Programs for apprentices
6. Providing training and skill development for both incumbent and new workers for existing jobs.
7. Programs for adults to develop knowledge and skills to assist elementary and secondary children to succeed academically in school

The county is home to eight Adult Schools that focus on non-credit vocational education and training programs:

Recruitment & Advisory Boards

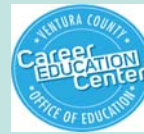
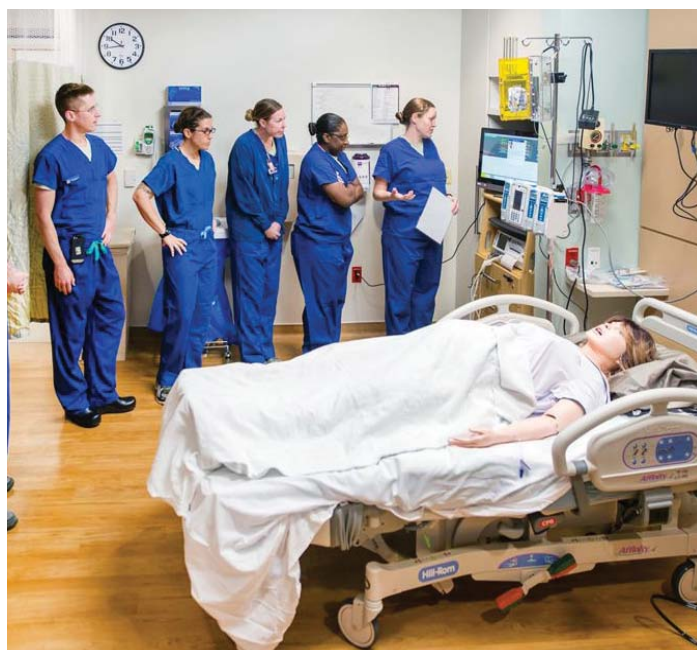
For connecting with individuals for full-time employment or internships, for connectivity to instructional advisory boards, employers may contact the following personnel:

Simi Institute for Careers & Education Job & Career Center

Sandi Knox - sandra.knox@simivalleyusd.org - 805-579-6200 ext.1629

Ventura Adult & Continuing Education

Carolyn Vang-Walker - carolyn.vang-walker@adulthoodventura.edu - 805-289-1744



Career Education Center
465 Horizon Circle
Camarillo, CA 93010
805.437.1420



Conejo Valley Adult Education
1025 Old Farm Road
Thousand Oaks, CA 91360
805.497.2761



Fillmore Adult School
615 Shiells Dr.
Fillmore, CA 93015
805.524.8232



Moorpark Adult School
4500 Tierra Rejada Rd.
Moorpark, CA 93021
805.378.6305 ext.6382



Ojai Adult School
414 East Ojai Ave
Ojai, CA 93023
805.640.4330 ext.1960



Oxnard Adult School
1101 W. 2nd St.
Oxnard, CA 93030
805.385.2578



Santa Paula Adult School
325 North Palm Ave
Santa Paula, CA 93060
805.525.4407



Simi Institute for Careers & Education
1880 Blackstock Ave.
Simi Valley, CA 93065
805.579.6200



Ventura Adult & Continuing Education
200 Valentine Rd.
Ventura, CA 93003
805.289.1744



Ventura County Community College District
761 E. Daily Drive
Camarillo, CA 93012
805.652.5516

Ventura County Library Strengthening communities, enriching lives

The Ventura County Library provides numerous services and resources, free of charge:

- Computers for public use
- Collaborative work spaces and meeting rooms
- One-to-one reading and writing instruction for adults - we specialize in helping people with very little or no reading and writing skills in a comfortable and confidential environment
- Online self-paced English as a Second Language instruction - perfect for your employees who need a little extra help learning English at their own pace
- Career Online High School - earn your high school diploma for free!
- Homework help and tutoring at Homework Centers in select locations
- Wifi Hotspots available for 1 week loans, at selection locations Blanchard Library (Location /Services)
- STEM & Makerspaces teach people of all ages 21st century skills in the areas of Science, Technology, Engineering and Math, to promote workplace readiness
- "Reference USA" database, a premier source of business and residential information for reference and research. Easily search over 24 million business, 266 million consumers, and over 1 million physicians and surgeons

Adult Education Services

- GED/HSE Certificate
- Adult Basic Education training
- "Legal Forms Library" database - contains a wide selection of professionally drafted, state-specific forms
- "Pronunciator" database offers a robust set of language learning options, citizenship classes, and application support
- "Learning Express Library" - An interactive instructional and test preparation database offering practice tests such as GED, SAT, ASVAB, U.S. citizenship, Civil Service and licensing exams such as Firefighter, Police Officer, Paramedic, Postal Worker, Real Estate Agent & Broker, and many others
- Download eBooks, eAudioBooks, and magazine/newspaper articles - before you buy, see if that eBook is available through "CloudLibrary" for free!

Library Locations

Albert H. Soliz Library

2820 Jourdan Street
Oxnard, CA 93036
805.485.4515

Avenue Library

606 N. Ventura Avenue
Ventura, CA 93001
805.643.6393

E.P. Foster Library

651 E. Main Street
Ventura, CA 93001
805.648.2716

Fillmore Library

502 2nd Street
Fillmore, CA 93015
805.524.3355

Hill Road Library

1070 S. Hill Road
Ventura, CA 93003
805.677.7180

Meiners Oaks Library

114 N. Padre Juan
Ojai, CA 93023
805.646.4804

Mobile Library

5600 Everglades
Ventura, CA 93003
805.677.7150

Oak Park Library

899 N. Kanan Road
Oak Park, CA 91377
818.889.2239

Oak View Library

555 Mahoney Avenue
Oak View, CA 93022
805.649.1523

Ojai Library

111 E. Ojai Avenue
Ojai, CA 93023
805.646.1639

Piru Library

3811 Center Street
Piru, CA 93040
805.521.1753

Ray D. Prueter Library

510 Park Avenue
Port Hueneme, CA 93041
805.486.5460

Saticoy Library

1292 Los Angeles Avenue
Ventura, CA 93004
805.671.5148

Visit us Online today for more information, and to see a complete list
of locations and phone numbers:

vencolibrary.org

Your virtual library is always open!

THE SALVATION ARMY VETERAN EMPLOYMENT SERVICES (VES)



The Salvation Army Veteran Employment Services (VES) is here to assist unemployed and under-employed veterans with a customized approach to career development. As a veteran-centered employment program, we are dedicated to providing both the direction & resources that will allow you to meet your full potential.

How We Can Help:

- Assess and determine interests, strengths and talents
- Assist with overcoming barriers to employment
- Resume development and interview skills training
- Individualized job search coaching and strategies
- Connect with training and housing resources
- Pre-employment counseling and supportive services
- Post-employment coaching and supportive services
- Plan career advancement paths for currently employed veterans seeking growth and opportunity

Who Is Eligible:

- Veterans (Anyone who has served in the U.S. military without dishonorable discharge)
- Unemployed or under-employed
- Low or unstable income

Thank you for your service.



Let us now serve you.

Contact Us:

REGISTER ONLINE: <http://salar.my/ves>

Ventura/Santa Barbara
Counties
(310) 592-9856

MICROENTERPRISE/ SMALL BUSINESS

Micro-enterprise is recognized by the department of labor as a valid pathway to employment, and for those who recognize that entrepreneurship is the wave of the 21st century, this guide will provide you the resources you need to excel. The following information details resources available to small business start-ups and existing small businesses. The EDC-VC Small Business Development Center is a federally funded program cash-matched by local resources to provide you with free services for your small business including free one-on-one confidential counseling, a series of technical workshops, and a business resource library.

EDC-VC Small Business Development Center

As businesses start and evolve, so do their challenges and opportunities. The key is to overcome the challenges while capitalizing on the opportunities so a company can grow. SBDC guides businesses on the growth path through consultations and training sessions in the following areas:

EDC-VC's SBDC services include:

- Business plans
- Capital sourcing
- Government contracting and procurement
- Financing/Loan packaging assistance
- Human resources
- Legal issues
- Start-up assistance
- Marketing/Sales
- International trade
- Managing a business
- Technology
- E-commerce/Social media

For information on workshops: www.edcsbdc.org

For more information or to schedule an appointment,
Please contact Alondra Gaytan:
alondra.gaytan@edcsbdc.org
(805) 384-1800 x9159

Ventura County Grows Business

Ventura County Grows Business is a collaborative effort with county and city economic development managers and the Workforce Development Board. These stakeholders work together to provide the services and support businesses need to thrive. The Economic Development Collaborative -Ventura County, the Small Business Development Center, SCORE and Women's Economic Ventures (WEV) are just a few that offer no-cost and low-cost professional services to support business growth. Employers can go to www.venturacountygrowsbusiness.com to connect and learn more about the many organizations and programs available to Ventura County businesses.

Rapid Response for Workforce Reduction

Services through the Rapid Response program help businesses to avoid layoffs and closures, and assist with recovery. In addition, referrals are provided for no-fee/low-fee, one-on-one consulting with marketing, finance and management professionals who support companies of all sizes facing challenges.

- Strategic planning and growth
- Finances and cash flow
- Management and marketing
- Regulatory compliance

When there is a need for workforce reduction because of company restructuring, closure, or relocation, Rapid Response services are available at no cost to employers and workers.

What services businesses can expect from Rapid Response:

- Confidential consultation regarding business and workforce transition planning
- Information about alternatives that may help avoid or reduce reduction in the workforce
- Coordinated service delivery with other business support resources
- Transition workshops for workers
- Better worker morale and continued business productivity during the transition

What information workers can expect from Rapid Response:

- Workforce employment and training programs
- Unemployment Insurance eligibility and application steps
- Job seeker services available through America's Job Center of California
- Access to job fairs and employer recruitments
- Referrals to other community-based vocational training
- Service delivery in English and Spanish

Contact: (800) 500-7705



ECONOMIC
DEVELOPMENT
COLLABORATIVE

MANUFACTURING EDUCATION & TRAINING PROGRAMS

3D Modeling & Design Drafter Certificate.....Ventura Adult & Continuing Education

ADVANCED CNC PROGRAMMING CONCEPTSSimi Institute for Careers & Education

**ARCHITECTURAL SCIENCES
CERTIFICATE AND ASSOCIATE IN A SCIENCE** Ventura College

**AutoCAD Certified Professional &
Certified Solidworks Associate**.....Simi Institute for Careers & Education; Ventura Adult & Continuing Education

**BASIC/ADVANCED MACHINE SHOP
and Pre-apprenticeship Program** Simi Institute for Careers & Education

BIOTECHNOLOGY ASSOCIATES IN SCIENCE Moorpark College; Ventura College

BIOTECHNOLOGY CERTIFICATE..... Moorpark College; Ventura College

**BIOMEDICAL DEVICE
MANUFACTURING CERTIFICATE** Moorpark College; Ventura College

**BIOTECH MANUFACTURING
OPERATOR CERTIFICATE** Moorpark College; Ventura College

CNC OPERATIONS & PROGRAMMING..... Simi Institute for Careers & Education

CNC MACHINE OPERATOR..... Ventura College

CONTACT INFO: VENTURA COLLEGE..... 805.289.6430
 MOORPARK COLLEGE 805.553.4616
 OXNARD COLLEGE 805.986.5824
 VENTURA ADULT & CONTINUING EDUCATION 805.289.1744
 SIMI INSTITUTE FOR CAREERS & EDUCATION 805.579.6200
 CAREER EDUCATION CENTER..... 805.437.1420



MANUFACTURING EDUCATION & TRAINING PROGRAMS

COMPUTER AIDED DESIGN DRAFTER..... Ventura Adult & Continuing Education

COMPUTER AIDED DESIGN DRAFTER..... Ventura Adult & Continuing Education

ENGINEERING ASSOCIATE IN SCIENCE..... Moorpark College

INTRO TO AUTOCAD..... Ventura College; Career Education Center

INTRO/ADV GIBBSCAM..... Simi Institute for Careers & Education

INTRO/ADV MASTERCAM..... Simi Institute for Careers & Education

INTRO TO MECHATRONICS..... Career Education Center

MANUFACTURING APPLICATIONS..... Ventura College

MANUFACTURING PRE-APPRENTICESHIP VCCCD
(VCCCD Credential)

NATIONAL INSTITUTE FOR METALWORKING SKILLS (NIMS) Credentials and Testing Center Simi Institute for Careers & Education; Career Education Center

SOLIDWORKS TECHNICIAN..... Simi Institute for Careers & Education; Ventura Adult & Continuing Education

CONTACT INFO:

VENTURA COLLEGE.....	805.289.6430
MOORPARK COLLEGE.....	805.553.4616
OXNARD COLLEGE.....	805.986.5824
VCCCD.....	805.652.5574
VENTURA ADULT & CONTINUING EDUCATION.....	805.289.1744
SIMI INSTITUTE FOR CAREERS & EDUCATION.....	805.579.6200
CAREER EDUCATION CENTER.....	805.437.1420
OXNARD ADULT SCHOOL.....	805.385.2578



HOSPITALITY EDUCATION & TRAINING PROGRAMS

CULINARY ARTS CERTIFICATE AND ASSOCIATE IN SCIENCE Oxnard College

CUSTOMER SERVICE REPRESENTATIVE Simi Institute for Careers & Education

RESTAURANT MANAGEMENT CERTIFICATE AND ASSOCIATE IN SCIENCE Oxnard College

HOSPITALITY PRE-APPRENTICESHIP Ventura Adult & Continuing Education

SUPERVISOR AND LEADERSHIP ACADEMIES VCCCD Economic & Workforce Development

CONTACT INFO: OXNARD COLLEGE 805-986-5824
VENTURA ADULT & CONTINUING EDUCATION 805-289-1744
SIMI INSTITUTE FOR CAREERS & EDUCATION 805-579-6200
VCCCD ECONOMIC & WORKFORCE DEVELOPMENT 805-652-5516



HEALTHCARE EDUCATION & TRAINING PROGRAMS

DENTAL ASSISTANT	Oxnard Adult School Oxnard College
DENTAL HYGIENE ASSOCIATE IN SCIENCE	Oxnard College
RADIOLOGIC TECHNOLOGY CERTIFICATE AND ASSOCIATE IN SCIENCE	Moorpark College
OPTICAL TECHNOLOGY ASSOCIATE IN SCIENCE	Moorpark College
EMERGENCY MEDICAL TECHNICIAN	Oxnard College; Ventura College; Moorpark College; Simi Institute for Careers & Education; Conejo Valley Adult Education (Certification National Registry of Emergency Medical Technician & Recertification)
FIRST AID/CPR	Simi Institute for Careers & Education; Ventura Adult & Continuing Education; Conejo Valley Adult Education; Oxnard Adult School
DENTAL TECHNOLOGIST	Simi Institute for Careers & Education
ADVANCED DENTAL TECHNOLOGY DENTAL CAD/CAM DENTAL ASSISTANT CLASSES IN CORONAL POLISHING CALIFORNIA RADIATION SAFETY PIT AND FISSURE SEALANTS	
PARAMEDIC CERTIFICATE	Ventura College;
HOME HEALTH AIDE (HHA REQUIRING CNA)	Ventura College; Oxnard Adult School; Simi Institute for Careers & Education
MEDICAL ASSISTANT CERTIFICATE	Ventura College; Ventura Adult & Continuing Education;
NATIONAL CERTIFIED MEDICAL ASSISTANT CERTIFICATION (ADMINISTRATIVE OR MULTI-SKILLED)	Simi Institute for Careers & Education; Oxnard Adult School; Career Education Center; Conejo Valley Adult Education
BILINGUAL MEDICAL TERMINOLOGY	Career Education Center
PATIENT NAVIGATOR TRAINING	VCCCD
(VCCCD Credential)	

CONTACT INFO:

VENTURA COLLEGE.....	805.289.6430
MOORPARK COLLEGE.....	805.553.4616
OXNARD COLLEGE.....	805.986.5824
VCCCD.....	805.652.5574
VENTURA ADULT & CONTINUING EDUCATION.....	805.289.1744
SIMI INSTITUTE FOR CAREERS & EDUCATION.....	805.579.6200
CAREER EDUCATION CENTER.....	805.437.1420
OXNARD ADULT SCHOOL.....	805.385.2578
CONEJO VALLEY ADULT EDUCATION.....	805.497.2761



HEALTHCARE EDUCATION & TRAINING PROGRAMS

MEDICAL INSURANCE BILLING.....Ventura College; Career Education Center; Simi Institute for Careers & Education; Ventura Adult & Continuing Education; Conejo Valley Adult Education

PHARMACY TRAININGCareer Education Center; Simi Institute for Careers & Education
Ventura Adult & Continuing Education; Conejo Valley Adult Education

PHARMACY TECHNICIANOxnard Adult School

PHLEBOTOMY PROGRAM..... Simi Institute for Careers & Education Career Education Center; Conejo Valley Adult Education

ECG PROGRAM Simi Institute for Careers & Education

PHYSICAL THERAPY AIDESimi Institute for Careers & Education

SURGICAL TECHNOLOGIST Simi Institute for Careers & Education

RESPIRATORY THERAPIST.....Simi Institute for Careers & Education
(*Upon completion of RT program Students earn AS degree from Excelsior College)

NURSING ASSOCIATE IN SCIENCE.....Ventura College; Moorpark College

NURSING LVN TO RN PROGRAM.....Ventura College; Moorpark College

CERTIFIED NURSING ASSISTANT.....Ventura College; Oxnard Adult School; Career Education Center; Simi Institute for Careers & Education

KINESIOLOGY CERTIFICATE AND ASSOCIATE IN ARTS.....Moorpark College

CAREGIVER TRAININGVCCCD
(VCCCD Credential)

CONTACT INFO: VENTURA COLLEGE.....805.289.6430
MOORPARK COLLEGE805.553.4616
OXNARD COLLEGE805.986.5824
VCCCD.....805.652.5574
VENTURA ADULT & CONTINUING EDUCATION805.289.1744
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CAREER EDUCATION CENTER.....805.437.1420
OXNARD ADULT SCHOOL805.385.2578
CONEJO VALLEY ADULT EDUCATION.....805.497.2761



AGRICULTURE and ANIMAL EDUCATION & TRAINING PROGRAMS

AGRICULTURE Ventura College

AGRIBUSINESS Ventura College

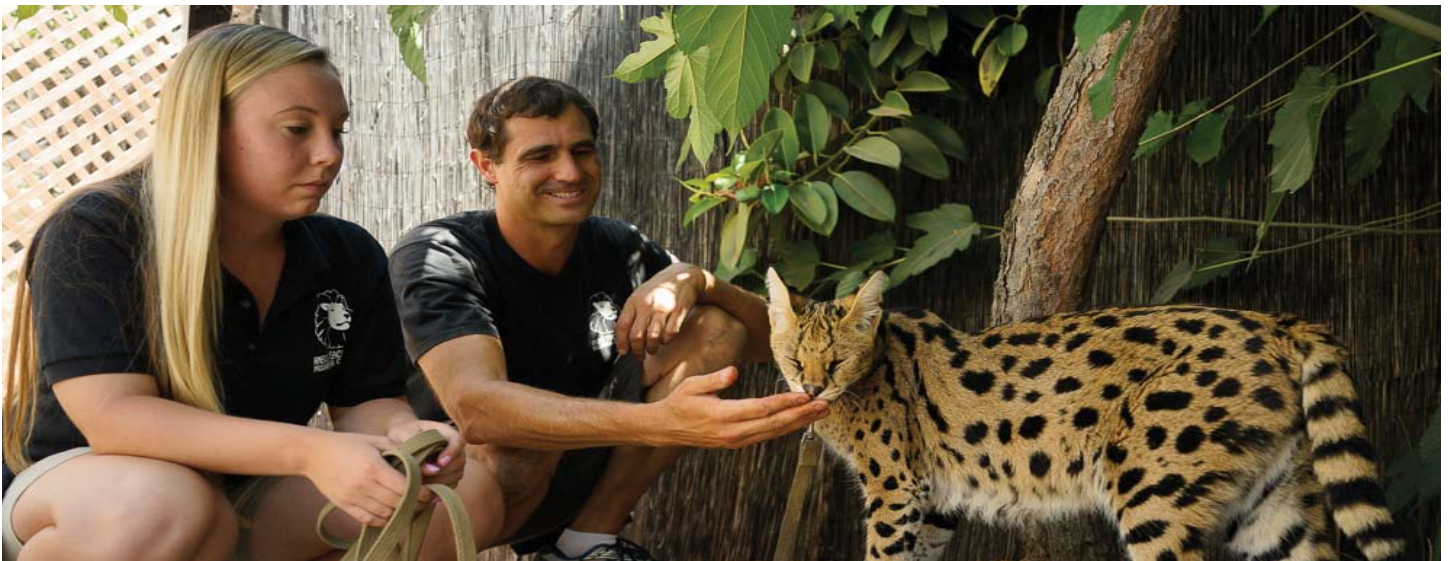
AGRICULTURE SUPERVISOR DEVELOPMENT TRAINING LEVEL 1VCCCD
(VCCCD Credential)

AGRICULTURE SUPERVISOR DEVELOPMENT TRAINING LEVEL 2VCCCD
(VCCCD Credential) Prerequisite: Agriculture Supervisor Dev. Training Level 1

EXOTIC ANIMAL TRAINING & MANAGEMENT CERTIFICATE AND ASSOCIATE IN SCIENCE..... Moorpark College

HORTICULTURE AND FLORAL Career Education Center

CONTACT INFO: VENTURA COLLEGE..... 805.289.6430
 MOORPARK COLLEGE 805.553.4616
 VCCCD..... 805.652.5574
 CAREER EDUCATION CENTER..... 805.437.1420



BUSINESS/MANAGEMENT EDUCATION & TRAINING PROGRAMS

ACCOUNTING CERTIFICATE	Moorpark College;Ventura College
ACCOUNTING BOOKKEEPER	Simi Institute for Careers & Education; Conejo Valley Adult Education
ACCOUNTING PAYROLL CLERK	Simi Institute for Careers & Education
ACCOUNTING CLERK CERTIFICATE	Ventura Adult & Continuing Education; Simi Institute for Careers & Education
ACCOUNTING ASSOCIATE IN SCIENCE	Ventura College
ADMINISTRATIVE ASSISTANT CERTIFICATE	Oxnard College;Ventura College; Ventura Adult & Continuing Education; Simi Institute for Careers & Education
ADMINISTRATIVE ASSISTANT ASSOCIATE IN SCIENCE	Ventura College
BOOKKEEPING CERTIFICATE & ASSOCIATES DEGREE	Ventura College
BUSINESS ADMINISTRATION CERTIFICATE	Moorpark College; Ventura College; Ventura Adult & Continuing Education
BUSINESS ADMINISTRATION & MGMT CERTIFICATE**	Simi Institute for Careers & Education**
BUSINESS ADMINISTRATION ASSOCIATES OF SCIENCE	Moorpark College; Oxnard College; Ventura College
BUSINESS MANAGEMENT CERTIFICATE	Oxnard College; Ventura College; Ventura Adult & Continuing Education
BUSINESS MANAGEMENT ASSOCIATE OF SCIENCE	Oxnard College; Ventura College
COMPUTERIZED FINANCIAL ACCOUNTING CERTIFICATE (Includes Payroll, Automated Accounting, Managerial Accounting & Quickbooks)	Ventura Adult & Continuing Education
GENERAL OFFICE CLERK	Simi Institute for Careers & Education
LEGAL ADMINISTRATIVE ASSISTANT	Simi Institute for Careers & Education
NOTARY PUBLIC	Simi Institute for Careers & Education; Conejo Valley Adult Education
REAL ESTATE AGENT/BROKER	Simi Institute for Careers & Education

CONTACT INFO:

VENTURA COLLEGE.....	805.289.6430
MOORPARK COLLEGE.....	805.553.4616
OXNARD COLLEGE.....	805.986.5824
SIMI INSTITUTE FOR CAREERS & EDUCATION.....	805.579.6200
VENTURA ADULT & CONTINUING EDUCATION.....	805.289.1744
CONEJO VALLEY ADULT EDUCATION.....	805.497.2761



INFORMATION TECHNOLOGY EDUCATION & TRAINING PROGRAMS

ASSOCIATES OF SCIENCE	Moorpark College
ADVANCED NETWORK SPECIALIST CERTIFICATE	Moorpark College
COMPUTER NETWORK SYSTEMS ENGINEERING	Oxnard College; Ventura College; Ventura Adult & Continuing Education
CISCO SYSTEM NETWORK ASSOCIATE CERTIFICATE	Moorpark College
COMPUTER NETWORKING/IT CERTIFICATE AND ASSOCIATE IN SCIENCE	Oxnard College
COMPUTER SUPPORT TECHNICIAN (CompTIA A+ Certification)	Ventura Adult & Continuing Education; Conejo Valley Adult Education
CYBERSECURITY	Career Education Center
GAME DESIGN CERTIFICATE	Moorpark College
GAME DESIGN ASSOCIATE IN SCIENCE	Moorpark College
MICROSOFT OFFICE SUITE	Simi Institute for Careers & Education Ventura Adult & Continuing Education Conejo Valley Adult Education Oxnard Adult School Oxnard College Ventura College Moorpark College
NETWORK SECURITY & SYSTEMS TECHNICIAN CERTIFICATE (CompTIA NETWORK+, SECURITY+ Certifications)	Ventura Adult & Continuing Education; Conejo Valley Adult Education
SOCIAL MEDIA CERTIFICATE AND ASSOCIATE OF SCIENCE	Ventura College
SUPERVISION CERTIFICATE AND ASSOCIATE OF SCIENCE	Ventura College
TECHNICAL SUPPORT SPECIALIST CERTIFICATE	Moorpark College; Conejo Valley Adult Education

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CAREER EDUCATION CENTER.....	805.437.1420
CONEJO VALLEY ADULT EDUCATION:.....	805.497.2761



CONSTRUCTION AND TRADES EDUCATION & TRAINING PROGRAMS

AUTOBODY AND REPAIR..... Career Education Center

AUTO PAINT AND GRAPHICS Career Education Center
AUTOMOTIVE TECHNOLOGY

CERTIFICATE AND ASSOCIATE IN SCIENCE..... Oxnard College
AUTOMOTIVE BODY & REPAIR

CERTIFICATE AND ASSOCIATE IN SCIENCE..... Oxnard College

AUTOMOTIVE TECHNOLOGY CERTIFICATE..... Ventura College
(NATEF Certified Program; Training and Education Network (TTEN) Program; California BAR Certified Smog Technician Training Program)

CAD – REVIT Simi Institute for Careers & Education; Ventura Adult & Continuing Education

CAD – DRAFTING AND DESIGN Simi Institute for Careers & Education

CAD TECHNICIAN Simi Institute for Careers & Education; Ventura College
Ventura Adult & Continuing Education

WELDING/FABRICATION..... Oxnard Adult School; Simi Institute for Careers & Education
PRE-APPRENTICESHIP PROGRAM

WELDING TECHNOLOGIES - CERTIFICATE Ventura College; Simi Institute for Career & Education
(ARC/Mig and TIG/Flux Core)

DRAFTING
CERTIFICATE AND ASSOCIATE IN SCIENCE..... Ventura College

VOCATIONAL ESL:AUTO SCIENCE Oxnard College

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OXNARD COLLEGE 805.986.5824
VENTURA ADULT & CONTINUING EDUCATION 805.289.1744
SIMI INSTITUTE FOR CAREERS & EDUCATION 805.579.6200
OXNARD ADULT SCHOOL 805.385.2578
CAREER EDUCATION ENTER..... 805.437.1420



CONSTRUCTION AND TRADES EDUCATION & TRAINING PROGRAMS

AIR CONDITIONING (HVAC) CERTIFICATEOxnard College

**PHOTO-VOLTAIC TECHNOLOGY
(NABCEP) CERTIFICATION**Moorpark College

DIESEL TECHNOLOGY ASSOCIATE IN SCIENCEVentura College

DIESEL ENGINE REPAIR CERTIFICATE.....Ventura College

DIESEL TRUCK REPAIR CERTIFICATEVentura College

**WATER SCIENCE
CERTIFICATE AND ASSOCIATE IN SCIENCE**.....Ventura College

**CONSTRUCTION TECHNOLOGY
ASSOCIATE IN SCIENCE**Ventura College

BUILDING INSPECTION CERTIFICATE.....Ventura College

CONSTRUCTION MANAGEMENT CERTIFICATEVentura College

INTRO.TO BUILDING & CONSTRUCTIONCareer Education Center; Ojai Adult School

RESIDENTIAL BUILDING & CONSTRUCTION.....VCCCD
(VCCCD Credential)



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	VCCCD	805.652.5574
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	SIMI INSTITUTE FOR CAREERS & EDUCATION	805.579.6200
	OXNARD ADULT SCHOOL	805.385.2578
	CAREER EDUCATION CENTER.....	805.437.1420
	OJAI ADULT SCHOOL.....	805.640.4330

COMMUNICATION/GRAPHIC DESIGN EDUCATION & TRAINING PROGRAMS

DIGITAL MULTIMEDIA TECHNICIAN CERTIFICATEVentura Adult & Continuing Education

GEOGRAPHIC INFORMATION SYSTEMS.....Moorpark College

GRAPHIC DESIGN CERTIFICATEMoorpark College; Simi Institute for Careers & Education

GRAPHIC DESIGN ASSOCIATE IN SCIENCE.....Moorpark College

GRAPHICS FOR WEB AND PRINT CERTIFICATE.....Ventura Adult & Continuing Education

FILM TELEVISION MEDIA CERTIFICATE.....Moorpark College

FILM TELEVISION MEDIA ASSOCIATE IN SCIENCE.....Moorpark College

JOURNALISM ASSOCIATE IN ARTS.....Moorpark College

MULTIMEDIA DESIGN CERTIFICATE AND ASSOCIATE OF ARTS.....Moorpark College

MULTIMEDIA CERTIFICATE PROGRAM.....Simi Institute for Careers & Education

MUSIC TECHNOLOGY CERTIFICATE AND ASSOCIATE OF ARTS.....Moorpark College

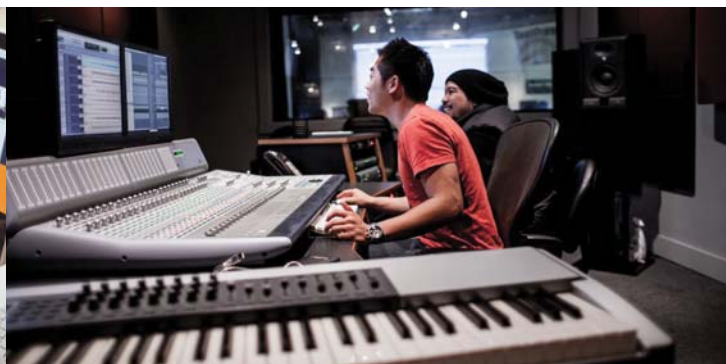
PHOTOGRAPHY CERTIFICATE AND ASSOCIATE IN SCIENCE.....Moorpark College

RADIO & PODCASTING.....Career Education Center

SOUND & MUSIC PRODUCTION.....Career Education Center

STUDIO PRODUCTION TECHNICIAN CERTIFICATE.....Ventura Adult & Continuing Education

WEB DESIGNSimi Institute for Careers & Education;
Conejo Valley Adult Education



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The Ventura County Employer Resource Guide is sponsored through the partnership and support of the California Stewardship Network and the Morgan Family Foundation



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