

Ventura County Community College District

District Council on Student Learning (DCSL) Committee Notes

November 10, 2011 – DAC Lakin Board Room

3:00 p.m. – 4:30 p.m.

MEETING NOTES APPROVED AT 12.08.11 DCSL MEETING

Present: Chancellor's Designee: Dr. Gaither Loewenstein
Co-Chair: Ms. Dwyer (MC)
Gloria Arevalo (VC), Lori Bennett (MC), Susan Bricker (VC), Robert Cabral (OC), Susan Cabral (OC), Daniel Chavez (ASVC), Kathy Colborn (MC), Shannon Davis (OC), Riley Dwyer (MC), Erika Endrijonas (OC), Karen Engelsen (OC), Patricia Ewins (MC), Clare Geisen (DAC), Angelica Gonzales (VC), Traci Allen in place of Pam Kennedy-Luna (MC), Victoria Lugo (VC), Mary Rees (MC), Ramiro Sanchez (VC), Peter Sezzi (VC), Steven Turner (VC), Nenagh Brown (MC VP Academic Senate President, observer)

Absent: Linda Loiselle (MC), Maureen Rauchfuss (MC)

Recorder: Laurie Nelson-Nusser

Notes:

Agenda Item	Summary of Discussion	Action (If Required)	Completion Timeline	Assigned to:
Welcome and Approval of November 10, 2011 Meeting Notes	Dr. Loewenstein welcomed everyone to DCSL. The October 13, 2011 meeting notes were reviewed and all were in agreement to approve the notes as submitted.			
Program Discontinuance AP 4021	<p>Dr. Lowenstein provided a recap of steps taken on drafting AP 4021. The administrative procedure was taken back to the colleges' Academic Senates for approval.</p> <p>Mr. Cabral stated the Oxnard Academic Senate had limited time for review, but were able to review the procedure and were pleased with the comments and revisions. Oxnard College has approved the procedure as is.</p>			

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	<p>Moorpark's Academic Senate approved the procedure and will recommend it to the president on Tuesday in order to finish the approval process.</p> <p>Moorpark would like to change Section III to insert the appropriate constituent groups. Dr. Loewenstein asked if everyone was in agreement and this action was approved by all.</p> <p>Ventura College's Academic Senate had a conditional response to the document regarding the list under Section I and recommends removal of this list, which is the main issue of contention. Discussion ensued regarding whether the list should be removed or altered. Oxnard and Moorpark were not in favor of removing the list. The list remains intact with revisions.</p> <p>Revisions were made to the list to indicate each college shall determine their own criteria and will be bolded and italicized. A heading right above the list was suggested for "possible criteria." Bullets were suggested instead of alphas and all were in approval of this change. Ventura College requested to add a bullet at the end of the list that repeats the phrase of "other criteria as suggested by the college." All requested revisions were approved and will be incorporated into the document by Dr. Loewenstein.</p> <p>Ventura College asked about the effective date and if the procedure can be implemented immediately. The procedure can be implemented if the college chooses to do so.</p>			

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	<p>For full approval of AP 4021, there were 18 members in agreement and 1 opposed (Ventura College Academic Senate President). Discussion ensued regarding what constitutes a full consensus and it was determined that if there has been a solid, good faith effort to address all concerns, then there is a consensus.</p> <p>Mr. Cabral requested Moorpark College to recap their approval process, which was provided by Ms. Dwyer and Ms. Ewins.</p> <p>Dr. Loewenstein will make the revisions, send to Chancellor's Cabinet, it will then go forward to the Policy Committee, if approved by Cabinet, and then on to the Board meeting as an information only item.</p>	<p>Make revisions and submit to Chancellor's Cabinet</p>	<p>Chancellor's Cabinet</p>	<p>Dr. Loewenstein</p>
OLD BUSINESS				
<ul style="list-style-type: none"> • Priority Registration Data (Ramiro) • Early Registration (AP 5055) • AB 194 (Pat Ewins) • Priority Registration Ideas (Pat Ewins) 	<ul style="list-style-type: none"> • At the August meeting, it was agreed to gather more data, which Mr. Sanchez provided for this meeting and reviewed the statistics distinguishing the data from the top portion and the bottom portion of the reports. • Mr. Sezzi provided the Ventura College Academic Senate's draft of AP 5055 Enrollment Priorities and reviewed revisions made by Ventura College. Discussion ensued regarding early registration. Dr. Loewenstein asked the registrars for their input and the possible impact on Admissions and Registration. The registrars felt the proposal would be a heavier workload for their departments and commented that Information Technology should be 			

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	<p>consulted first before moving forward regarding Banner programming changes. Discussion ensued regarding why a revised priority registration administrative procedure (AP 5055) is needed. All submission proposals were compared and determined points for revision and noted classes will be harder to get due to the closure of programs/classes. Mr. Chavez suggested a new order of the priorities. Financial aid students need to be taken into consideration as they have limits on the amount of units which can be taken. Clarification was provided regarding admitting high school students and the current priority status. Dr. Loewenstein asked the members if they wanted to pursue this issue further. All were in agreement with the exception of Mr. Chavez. This issue has been on the DCSL agenda since October 2009. Moorpark and Oxnard would like to take it back to their senates to review the Ventura College administrative procedure draft proposal and bring it back for the December 8 meeting. Ms. Bricker suggested sending the draft procedure to the IT Department for review to ensure this new procedure would be feasible and the time/cost/effort involved. Current in progress units are counted and were clarified by Ms. Colborn.</p> <p>Mr. Sezzi requested status on priority registration for student athletes and Ms. Bricker commented the meeting notes from March stated if there was no closure that student athletes would get priority registration come fall and would be approved in April. It was stated student athletes should have priority registration starting on Monday, 11/14. Dr.</p>	Review Ventura College's AP 5055 draft	December 8	Moorpark and Oxnard Academic Senates

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	<p>Endrijonas said there has been no approval from Chancellor's Cabinet and DCSL cannot put this in place until it has been vetted through the correct process. There was confusion regarding the last action taken on this issue and whether it went through Chancellor's Cabinet. Ms. Geisen provided an update on AP 5055 and will check the status regarding the cabinet process. This item will be agendized for December. Ms. Geisen will add the student athlete issue to the next Chancellor's Cabinet.</p> <ul style="list-style-type: none"> • AB 194 was tabled until December's meeting. • Priority Registration Ideas were tabled until December's meeting. 	<p>Add student athlete priority registration to Chancellor's Cabinet Agenda</p> <p>Add to next agenda Add to next agenda</p>	<p>12/08</p> <p>12/08 12/08</p>	<p>Clare Geisen</p> <p>Laurie Nelson-Nusser</p>
Reducing Registration Limits (Pat Ewins)	This item was tabled until December's meeting.	Add to next agenda	12/08	Laurie Nelson-Nusser
NEXT MEETING	Thursday, December 8, 2011 – 3:00 p.m.			