



Ventura County Community College District

**Ventura College
Studio Arts Building Renovation
Project #39140
and
Oxnard College
Learning Resources Center Renovation (Seismic Upgrades)
Project #29127**

REQUEST FOR PROPOSAL

**Construction Materials Testing and
Inspection Services**

**Proposals due by:
4:00 p.m.
Tuesday, September 30, 2014**

Deliver to:
Heery International, Inc.
c/o VCCCD, Capital Planning, Design and Construction
103 Durley Ave.
Camarillo, CA 93010
Tel. 805-654-6442
Attn: Richard Magill, PM and Dick Jones, PM

REQUEST FOR PROPOSAL

CONSTRUCTION MATERIALS TESTING AND INSPECTION SERVICES

Ventura College
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Learning Resources Center Renovation (Seismic Upgrades)
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1.0 PROJECT DESCRIPTION

These materials testing and inspection services will be for two projects:

- The SAB Renovation at Ventura College, 4667 Telegraph Rd., Ventura, CA
- The LRC Renovation at Oxnard College, 4000 S. Rose Ave., Oxnard, CA.

Plans and Specs for the **SAB Renovation** will be available for viewing at the Heery Office, Ventura College, 4667 Telegraph Rd., Ventura, CA 93003. Call 805-289-6080 for an appointment to view.

Plans and Specs for the **LRC Renovation** will be available for viewing at the Heery Office, Oxnard College, 4000 S. Rose Ave., Oxnard, CA. Call 805-857-9184 for an appointment to view.

The SAB Renovation is scheduled to start construction in January 2015 with an 18 month construction schedule. The LRC Renovation project is scheduled to begin January 2015 with an 18 month construction schedule.

2.0 PROJECT REQUIREMENTS

Testing / Inspection firm will be required to have **current DSA lab certifications for construction materials testing**. Provide proposal according to the following scope of services, per DSA requirements:

Studio Arts Building Renovation

Concrete

	<u>Quantity</u>	<u>Unit</u>	<u>Comments</u>
Review mix designs (includes aggregate grading and specific gravity)	3	ea	
Batch plant inspection (includes aggregate sampling)	96	hrs	based on 12 visits
ACI tech (cast cylinders)	96	hrs	based on 12 visits
Cylinder compression tests (includes pick-up)	48	ea	
Torque and pull tests	40	hrs	based on 10 visits
Drilled anchor inspection	40	hrs	based on 10 visits
Rebar sampling	16	hrs	based on 4 visits
Rebar testing	25	sets	

Structural Steel

Shop welding inspection	40	hrs	
Field welding inspection	80	hrs	
Field U.T.	16	hrs	based on 4 visits
Test high strength bolts, nuts, washers	2	ea	
Field inspection bolts	16	hrs	
Test metal decking	1	ea	

Masonry

Acceptance testing	1	ea	
Block sampling/tagging	4	hrs	
Grout mix design (includes aggregate grading and specific gravity)	1	ea	
Aggregate sampling	2	hrs	
Inspect masonry mortar	16	hrs	
Inspect grouting	8	hrs	
Cylinder compression tests mortar and grout (includes pick-up)	8	ea	
Cylinder compression test prisms (includes pick-up)	1	ea	
Wall coring	4	hrs	
Wall core compression test	3	ea	
Wall core shear test	3	ea	

Learning Resources Center Renovation

Cast in Place Concrete/ Shot Crete

Review mix design Shot Crete	2	ea	
Review mix designs (includes aggregate grading and specific gravity) and verify use	2	ea	
Batch plant inspection (includes aggregate sampling)	32	hrs	
Deputy Inspector (Concrete/Shot Crete placement, slump, air content, test cylinders)	100	hrs	based on 8 visits
Cylinder compression tests (includes pick-up) – Cast in place and Shot Crete	50	ea	
Torque and pull tests	16	hrs	based on 4 visits
Drilled anchor inspection	32	hrs	based on 12 visits

Rebar sampling	12 hrs	based on 6 visits
Rebar testing	10 sets	
<u>Ceiling Wire Pull Test</u>	24 hrs	
<u>Structural Steel</u>		
Field welding inspection	40 hrs	
Field U.T.	8 hrs	based on 2 visits
Test high strength bolts, nuts, washers	4 ea	
Field inspection bolts	16 hrs	

General Notes

Project Management:

Project Management shall be included in the individual wage rates and not be billed separately.

Prevailing Wages:

Project requires payment of prevailing wages.

3.0 DELIVERABLES

Provide industry standard daily field reports along with supporting laboratory documentation and document logs as required. Daily reports should be bound and provided bimonthly (two times per month), unless otherwise requested. Develop field reports and non-compliant report Logs in Excel format and keep them updated and submit to Project Manager (two times per month).

4.0 INSURANCE

The Consultant shall provide and maintain insurance coverage for claims under Workers Compensation Acts; claims for damages because of bodily injury, including personal injury, sickness or disease, or death of employees or of any other person; and from claims for damages because of injury to or destruction of tangible property, including loss of use resulting therefrom. The Consultant's proposal shall be in conformance with the District required coverages and limits of liability of professional liability insurance that will be maintained for protection from claims arising out of the performance of professional services. Certificates of Insurance evidencing the above coverages shall be made available at the Owner's request (see **Exhibit B** – Insurance and Indemnification Attachment for the Standard Consultant Agreement (Exhibit A).

5.0 SERVICES NOT INCLUDED UNDER THIS PROPOSAL

The following services and all other services not specifically listed herein shall be excluded:

1. Materials testing other than items listed in Section 2.0.

6.0 TIME OF PERFORMANCE

All work shall run concurrent with the construction schedule. Approximate schedule of actual construction work for Studio Arts Renovation is 18 months; approximate schedule of actual construction work for the LRC Renovation is 18 months.

7.0 ITEMS TO BE SUPPLIED BY OWNER PRIOR TO CONTRACT EXECUTION

1. Architectural plans
2. Structural and MEP plans
3. Project specifications
4. Original geotechnical report for project

8.0 QUALIFICATIONS

All services shall be performed by qualified personnel under the supervision of a professional licensed or otherwise qualified by the State to practice Geotechnical Engineering / Civil Engineering, and the document(s) submitted shall bear the engineer's seal and statement to that effect.

9.0 RATE SCHEDULE

The Testing and Inspection firm shall attach a "not to exceed" lump sum fee to their proposal. The cost of the services (including the furnishing of all materials, equipment and computers, labor and any required insurance) shall be based upon this stipulated sum for all services as outlined in this Request for Proposal. Please also attach an hourly rate schedule for labor and a rate schedule showing laboratory costs for specific testing. If adjustments to the scope of work are made by the District, then the added cost will be computed in accordance with the Testing / Inspection firm's attached rate schedules. (Lump sum fee must be good for 120 days.). Indicate minimum personnel site hourly charges.

10.0 NON OBLIGATION

This Request for Proposal shall not be construed to create an obligation on the part of the District to enter into a contract with any firm. This request is an information solicitation of proposals only. This proposal is not intended, nor is it to be construed as, a request for formal bids pursuant to any statute, policy or regulation. The District reserves the right to reject any and all proposals or to accept the proposal that, in the judgment of the District, is in its best interest.

Attachments:

- Exhibit A – Standard Consultant Agreement
- Exhibit B – Insurance and Indemnification
 - Attachment for the Standard Consultant Agreement

Ventura County Community College District

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Studio Arts Building Renovation, Project #39140
and
Oxnard College
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**EXHIBIT A
Standard Consultant Agreement**

**VENTURA COUNTY COMMUNITY COLLEGE DISTRICT
STANDARD CONSULTANT AGREEMENT**

Project: _____

___ Moorpark College X Oxnard College X Ventura College ___ DSC ___ Camarillo Airport

THIS AGREEMENT, made and entered into this ____ day of _____ 2014____, by and between the Ventura County Community College District, hereinafter referred to as 'DISTRICT' and _____, hereinafter referred to as "CONSULTANT."

Consultant Information:

Name: _____

Address: _____

Contact Person: _____

Phone: _____

Fax: _____

Tax ID or Social Security #: _____

Business License #: _____

Corporation _____ Partnership _____ Individual _____

WITNESSETH, the parties do hereby contract and agree as follows:

Scope of Work: The **CONSULTANT** shall perform, within the time stipulated, the contract as herein defined, and shall provide all labor and materials to complete in a professional manner all of the work required in connection with the following:

- Ventura College Studio Arts Building Renovation, Project #39140 and
- Oxnard College LRC Renovation (Seismic Upgrades), Project #29127

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**EXHIBIT B
Insurance and Indemnification
Attachment for the
Standard Consultant Agreement**

Insurance and Indemnification Attachment for the Standard Consultant Agreement

1.0 Architect/Engineer Insurance

1.1 Workers Compensation and Employers Liability Insurance

Architect/Engineer shall purchase and maintain Workers' Compensation Insurance covering claims under workers or workmen's compensation, disability benefit and other similar employee benefit acts as may be liable. Architect shall purchase and maintain Employer's Liability insurance covering bodily injury (including death) by accident or disease to any employee, which arises out of the employee's employment by Architect. The Employer's Liability Insurance required of Architect/Engineer hereunder may be obtained by Architect/Engineer as a separate policy of insurance or as an additional coverage under the Workers' Compensation Insurance required to be obtained and maintained by Architect/Engineer hereunder.

1.2 Comprehensive General Liability and Property Insurance

Architect/Engineer shall purchase and maintain Comprehensive General Liability and Property Insurance as will protect Architect/Engineer from the types of claims set forth below which may arise out of or result from Architect's/Engineer's services under this Agreement and for which Architect/Engineer may be legally responsible: (i) claims for damages because of bodily injury, occupational sickness or disease or death of Architect's/Engineer's employees; (ii) claims for damages because of bodily injury, sickness or disease or death of any person other than Architect's/Engineer's employee; (iii) claims for damages insured by usual personal injury liability coverage which are sustained (a) by a person as a result of an offense directly or indirectly related to employment of such person by Architect/Engineer, or (b) by another person; (iv) claims for damages, other than to the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom; (v) claims for damages because of bodily injury, death of a person or property damages arising out of ownership, maintenance or use of a motor vehicle; and (vi) contractual liability insurance applicable to Architect's/Engineer's obligations under this Agreement. District shall be an additional named insured to Architect's/Engineer's comprehensive general liability insurance policy.

1.3 Professional Liability Insurance

Architect/Engineer will procure and maintain professional liability insurance covering claims arising out of the performance of services under this Agreement.

1.4 Coverage Amounts

Insurance to be procured and maintained by Architect/Engineer thereunder shall be in the coverage amounts set forth in Section 4.0.

1.5 Policy Endorsements; Evidence of Insurance

Architect/Engineer shall delivery to the District Certificates of Insurance evidencing each of the policies of insurance in the coverage amounts required hereunder. All policies of insurance required hereunder shall be issued by insurer(s) admitted to issue insurance by the State of California and to the reasonable satisfaction of the District. Coverage's under each policy of insurance, whether by endorsement or otherwise, shall provide that such policy will not be modified, canceled or allowed to expire without at least thirty (30) days advance written notice to the District. Certificate holder shall be the Ventura County Community College District, and additional insureds shall be HEERY International, Inc. and David Umstot, dba Umstot Project & Facilities Solutions, LLC. .

2.0 District General Liability Insurance

District shall obtain and maintain General Liability Insurance covering District for claims of bodily injury, death or property damage arising out of the Project. District may, at its sole election, provide self-insurance in satisfaction of its obligations hereunder.

3.0 Indemnity

3.1 Architect/Engineer Indemnity of District

To the fullest extent permitted by law, the Architect/Engineer shall indemnify, defend and hold harmless the District and its employees, officer, Trustees, agents and representatives from any and all claims, demands, losses, responsibilities or liabilities for: (i) injury or death of Architect's/Engineer's employees arising out of this Agreement; (ii) injury or death of persons, damage to property, or other costs or charges, directly or indirectly arising out of or attributable, in whole or in part, to the negligent or willful acts, omissions, errors and/or other conduct of Architect/Engineer, the Sub-Consultants or the employees, agents or representatives of Architect/Engineer or any of the Sub-Consultants in performing or providing any of the obligations, services or other work product contemplated under this Agreement. The foregoing shall include without limitation, attorney fees and costs incurred by the District. The provisions of this Article 4.2.1 shall apply during the period of Architect's/Engineer's performance under this Agreement and shall survive the termination of this Agreement until any such claim, demand, loss, responsibility or liability covered by the provisions hereof is barred by the applicable Statute of Limitations.

3.2 District Indemnity of Architect/Engineer

The District shall indemnify and hold harmless Architect/Engineer from: (i) all claims arising out of bodily injury (including death) and physical damage (other than to the project itself and property covered by insurance under Article 4.2 hereof) which arise out of the negligent or willful acts, omissions or other conduct of the District.

4.0 Insurance Coverage Amounts

Coverage amounts and limits for policies of insurance to be obtained and maintained by Architect/Engineer pursuant to the conditions of this agreement are:

- Workers Compensation *In accordance with applicable law*
- Employers Liability \$1,000,000
- Commercial General Liability – Bodily Insurance or Death/Property Damage
 - General Aggregate \$2,000,000
 - Products/Completed Operations Aggregate \$2,000,000
 - Personal & Advertising Injury \$1,000,000
(Each occurrence \$1,000,000)
- Automobile Liability – Bodily Injury or Death
 - Combined Single Limit \$1,000,000
 - Professional Liability \$1,000,000

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